

# LAWRENCE PLASTICS

## JOB DESCRIPTION

**POSITION:**

Production Associate

**QUALIFICATIONS:**

**Education/Experience:**

High school diploma or equivalent with 1-2 years experience preferred

**Skills:**

Good motor skills and hand-to-eye coordination. Good interpersonal and communication skills.

**WORKING RELATIONSHIP:**

Reports to Production Supervisor.

**PRINCIPAL FUNCTION:**

Perform assigned responsibilities safely to produce quality parts to meet customer requirements.

**RESPONSIBILITIES (Overview):**

- Comply with all Company policies and procedures.
- Follow operator and packaging instructions for each process.
- Properly disposition non-conforming parts. (Grind or place in designated container.)
- Meet or exceed quality and quantity standards, to maximize quality and minimize cost.
- Label each box or returnable container, as instructed.
- Verify label on each box or returnable container.
- Maintain company issued tools and equipment.
- Participate in, and contribute to, problem-solving teams, as requested.
- Provide input on how to continuously improve our safety, quality, and cost performance.
- Contribute to good housekeeping practices, e.g. clean & orderly work station, sweeping floors, etc.
- TS 16949 Compliance.
- All other special projects, as assigned.

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