

LAWRENCE PLASTICS

JOB DESCRIPTION

POSITION:

Floor Person

QUALIFICATIONS:

Education/Experience:

High school diploma or equivalent is preferred

Skills:

Ability to run each process to meet safety, quality, and production standards for all parts manufactured. A desire to accept more responsibility. . Possesses leadership, a good work ethic, and exceptional interpersonal skills.

WORKING RELATIONSHIP:

Reports to Production Supervisor

PRINCIPAL FUNCTION:

Provide support to production associates to maximize production efficiency while maintaining quality and safety standards.

RESPONSIBILITIES (Overview):

- Comply with all Company policies and procedures
- Train new production associates
- Set up machine operators with containers and/or boxes to include removal of all old labels, stickers, etc. Insure next shift is properly set up.
- Insure an adequate supply of production materials is available to machine operators at all times.
- Assist machine operators with grinding runners, etc
- Monitor automatic presses
- Assist in removal of old jobs and set up of new jobs when mold changes are performed to include removal and proper warehousing of all components.
- Monitor hoppers and gaylords at presses. Assist Die Setter in filling hoppers, emptying grinders, and changing gaylords.
- Provide relief for machine operators breaks and lunches
- Complete lot traceability sheets for each press
- Move stock to next operation after QC approval
- Contribute to good housekeeping practices, e.g. stock storage, restricted areas, sweeping.
- TS 16949 Compliance
- Special projects as assigned